

Getting SNAP Benefits IN VIRGINIA

2017-2018 Edition



• VIRGINIA •
Hunger Solutions
www.vahungersolutions.org



VPLC

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Food Research
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I. SNAP: Helping Families Purchase Food

What is SNAP and why is it important?

The Supplemental Nutrition Assistance Program (SNAP) provides monthly benefits to eligible individuals and families that can be used to buy most foods. Most grocery stores, corner stores, and even farmers' markets will accept SNAP benefits, which are distributed onto an Electronic Benefits Transfer (EBT) card. This card functions like a debit or credit card.

SNAP is the federal government's largest food assistance program and is considered essential to the "hunger safety net." The program is a good way to increase your ability to buy food. Your taxes have contributed to the SNAP program, and we all have the right to apply for SNAP benefits in times of need. Though SNAP benefits are not intended to cover the entire cost of your groceries, they will help you save money for other costs such as rent, utility bills, child care, health care, or other essential expenses.

In Virginia, **nearly 1 in 10 people (over 800,000 individuals) participate in SNAP.** But many more people—including low-income workers, seniors, and legal immigrants—are not receiving benefits even though they are eligible.

This guide will help you understand how SNAP works so that you can decide if the program is right for you.

What can SNAP benefits buy?

SNAP BENEFITS CAN BE USED TO BUY UNCOOKED FOODS, BEVERAGES, AND SEEDS OR PLANTS THAT PRODUCE FOOD. THESE FOODS CAN INCLUDE:

- Breads and cereals
- Fruits and vegetables
- Meats, fish and poultry
- Dairy products
- Snack foods
- Dried or canned goods

SNAP BENEFITS CANNOT BE USED TO BUY ANY OF THE FOLLOWING:

- Beer, wine, or liquor
- Cigarettes or tobacco
- Any nonfood items such as pet foods, soaps, paper products, or household supplies
- Vitamins, medicines, or supplements
- Foods or beverages meant to be eaten in the store (hot or cold)
- Prepared hot foods



SNAP can help people buy more fresh produce, grains, meat, and dairy products in times of need.

SNAP helps 1 in 13 workers in Virginia put food on the table.

II. Am I Eligible to Receive SNAP Benefits?

Who can receive SNAP benefits?

GENERALLY, PEOPLE WHO FALL INTO ONE OF THESE GROUPS CAN RECEIVE SNAP BENEFITS:

- US citizens
- Legal immigrants (see page 11 for more details)
- Citizen or legal permanent resident children of undocumented immigrants
- Low-income workers
- People who are homeless
- People living in domestic violence shelters, community mental health centers, drug and alcohol treatment centers, and homeless shelters

People receiving Temporary Assistance for Needy Families (TANF), General Relief (GR), and/or Supplemental Security Income (SSI) can automatically qualify for SNAP.

★ *TIP: You do not need to have cooking facilities to be eligible for SNAP benefits.*

EXAMPLES OF PEOPLE WHO CANNOT RECEIVE SNAP BENEFITS INCLUDE:

- Undocumented immigrants
- Most people on strike
- Most college students who are not working or raising young children
- People who did not follow SNAP rules in the past
- People who voluntarily quit their jobs without good cause

The Virginia Common Help website offers an eligibility screening tool that can tell you which social service benefit programs (including SNAP) you and your family may be eligible to receive.

To use the screening tool, go online to: commonhelp.virginia.gov/access

What are the financial eligibility requirements for SNAP?

Three things determine financial eligibility for SNAP in Virginia.

YOUR HOUSEHOLD'S:



What is a SNAP household?

A SNAP household is either a person living alone or a group of people living together who customarily purchase and prepare meals together. If someone in your home does not share food with you or prefers not to apply for SNAP, in most cases, you do not have to include that person in your SNAP household. Certain people, however, must be included in the same SNAP household even if they do not customarily purchase and prepare meals together. Examples include:

- Spouses who live together
- Children age 21 or younger who live with a parent or stepparent
- Children under age 18 who live with a responsible adult other than a parent

Individuals age 60 and older, and persons with a disability, who are living with others and cannot purchase and prepare their own meals due to disability may be considered a separate household.

What are the income requirements for SNAP?

There are two income requirements that most households must meet: the gross income test and the net income test. "Gross income" means a household's total income before any deductions have been made. "Net income" means gross income minus allowable deductions.

As a general rule, households that have income over the amounts listed below cannot get SNAP benefits.

EFFECTIVE 10/01/2017 TO 9/30/2018

HOUSEHOLD SIZE	GROSS MONTHLY INCOME	NET MONTHLY INCOME
1	\$1,307	\$1,005
2	\$1,760	\$1,354
3	\$2,213	\$1,702
4	\$2,665	\$2,050
5	\$3,118	\$2,399
6	\$3,571	\$2,747
7	\$4,024	\$3,095
8	\$4,477	\$3,444
Each additional member	+\$453	+\$349

What counts as income?

A FEW EXAMPLES OF WHAT CAN COUNT AS INCOME ARE LISTED BELOW.

- Wages/salaries from work
- Unemployment or Worker's Compensation payments
- Social Security Income, TANF benefits, or other government assistance payments
- Foster care payments
- Alimony payments

A FEW EXAMPLES OF WHAT DOES NOT COUNT AS INCOME ARE LISTED BELOW.

- Loans
- Reimbursements
- Earnings of children under age 18
- Government subsidies for housing/utility payments
- Money received for educational purposes (scholarships, grants, etc.)

★ **TIP:** *If you are unsure if something should count as income, ask your SNAP caseworker.*

What are the work requirements for SNAP?

If you are between the ages of 18-49, able to work and do not work, and have no dependents, then you can only receive SNAP benefits for three months in a 36-month period.

YOU ARE NOT RESTRICTED TO THE 3-MONTH LIMIT IF YOU ARE:

- Employed for over 20 hours a week,
- Participate in and comply with DSS employment services requirements for over 20 hours a week,
- Participate in and comply with non-departmental work programs for over 20 hours a week,
- Volunteer at a public or private agency for a set number of hours, or
- A combination of the above.

THE FOLLOWING PEOPLE ARE EXEMPT FROM THE ABOVE WORK REQUIREMENT:

- Any individual under 18 years of age or 50 years of age or older,
- Any individual medically certified as mentally or physically unfit for work,
- Any adult member of a SNAP household of which a child under age 18 is present,
- A pregnant woman,

- Any resident of a locality that is exempt because of high unemployment or few jobs,
- TANF recipients who participate in Virginia Initiative for Employment not Welfare (VIEW) or refugee services programs,
- A parent/caretaker of a child under 6,
- An attendant for an incapacitated person,
- Applicants for and recipients of unemployment benefits,
- Participants in a drug or alcoholic treatment and rehabilitation program,
- Persons employed for cash wages, in any amount, or self-employed and working a minimum of 30 hours per week,
- Persons working less than 30 hours per week, but earning at least the equivalent of the federal minimum wage multiplied by 30 hours (\$217.50/week),
- Persons who are obviously physically or mentally incapacitated or have other barriers that make them unfit for work, such as chronic homelessness,
- A student, enrolled at least half-time in an institution of higher education, who meets the special eligibility criteria in SNAP Manual Part 7(E),
- Other persons enrolled, at least half-time in any recognized school or training program, including summer school.

Are there special income rules for individuals who are elderly or disabled?

Yes. Households that include at least one person who is age 60 or older, or disabled **do not** have to meet the gross income test. They only have to meet the net income test.

In addition, if you are 60 or older and have a permanent disability that **prevents you from purchasing and preparing meals**, you may be able to get SNAP separately from other people in your home—except your spouse. To use this rule, the gross income of other people in your home (excluding your spouse) cannot exceed 165% of the federal poverty level (FPL).

HOUSEHOLD SIZE	165% LIMIT
1	\$1,659
2	\$2,233
3	\$2,808
4	\$3,383
5	\$3,958
6	\$4,532
7	\$5,682
8	\$5,623
Each additional member	+\$575

What deductions are applied to my income?

ALL HOUSEHOLDS WITH INCOME ARE ALLOWED THE FOLLOWING DEDUCTIONS, IF APPROPRIATE:

- A 20% deduction from earned income
- A standard deduction based on household size (\$160 for households of 1-3 people; \$170 for households of 4 people; \$199 for households of 5 people; \$228 for households of 6 or more people)
- A dependent care deduction if you are working, looking for work, or in school or training
- A medical expense deduction for elderly or disabled household members
- Child support paid to an individual or agency outside the home if you are legally obligated to make payments
- A homeless shelter allowance
- A shelter expense deduction of up to \$535 for shelter costs (including utilities and telephone) that exceed half of the household's "adjusted net income", unless elderly or disabled also live with you.

What counts as a resource?

To qualify for SNAP, you must pass the resource test in addition to the income test. The resource limit is \$3,500 if your household has at least one member who is disabled or 60 years of age or older. The limit is \$2,250 if your household does not have a member who is disabled or 60 years of age or older.

ONLY LIQUID ASSETS WILL COUNT AS RESOURCES. EXAMPLES INCLUDE:

- Cash on hand
- Money in bank accounts
- Stocks or bonds
- Lump sum payments
- Funds in a trust

LISTED BELOW ARE EXAMPLES OF RESOURCES THAT WILL NOT COUNT AGAINST YOU:

- Property
- Mobile homes
- Vehicles
- Household goods, such as furniture and appliances, and personal effects, such as clothing and jewelry
- Burial plots
- Cash value of life insurance policies
- Money in pension or retirement plans
- Money in educational accounts

How much will I get in SNAP benefits each month?

Your benefits are determined by many factors, including your household size, monthly income, and total deductions. Generally, the lower your net income is, the higher your SNAP benefits will be. For the maximum benefit you could receive, see the chart below.

EFFECTIVE 10/1/2017 TO 9/30/2018

HOUSEHOLD SIZE	MAXIMUM MONTHLY BENEFIT
1	\$192
2	\$352
3	\$504
4	\$640
5	\$760
6	\$913
7	\$1,009
8	\$1,153
Each additional member	+\$144

How long will it take to get SNAP benefits?

Once you complete and submit your SNAP application, you should receive written notice of whether you are eligible for SNAP benefits within 30 days. However, you may qualify for “expedited service” if you meet one of the following conditions:

- You have less than \$150 in monthly gross income and your resources are less than \$100
- Your combined monthly gross income and resources are less than your total shelter expenses (monthly rent or mortgage, and utilities)

“Expedited service” means that your local DSS office must make SNAP benefits available to you within 7 days of your application filing date.

III. Information for Immigrants, Seniors, & Persons Living with a Disability

Can immigrants qualify for SNAP benefits?

Yes. An immigrant lawfully admitted for permanent residence (LPR) may be eligible to receive SNAP benefits if they have held this status for at least five years. A few special classes of immigrants, such as refugees, asylees, and survivors of human trafficking, may be eligible for SNAP even if they came to the U.S. more recently. Children and persons with disabilities may also be able to receive benefits, even if they have lived in the U.S. for less than five years.

Applying for SNAP will not affect your immigration status or make you a "public charge." A public charge is someone who primarily relies on the U.S. Government for support through cash assistance programs like Social Security Income or Temporary Assistance for Needy Families.

You can apply on behalf of your children who were born in the U.S., even if you yourself are not a U.S. citizen. When doing so, you have to provide social security numbers for your children, but you will not be asked to provide your social security number or answer questions about your own immigration status. You will be required to provide proof of your income and household expenses.

Are there special rules that make it easier for individuals who are elderly or living with a disability to get SNAP benefits?

YES. SEE THE LIST BELOW FOR EXAMPLES:

- **Income Limits:** Households that include at least one person who is age 60 or older, or disabled, do not have to meet the gross income test. They only have to meet the net income test.
- **Resource Limits:** Households that include at least one person who is age 60 or older, or disabled, may have up to \$3,500 in liquid assets. (Other households are limited to \$2,250 in liquid assets.)
- **Household Size:** Typically, everyone who lives together and who purchases and prepares meals together is considered to make up one SNAP household. However, a person age 60 or older who is living with others and who cannot purchase and prepare his/her own meals due to a permanent disability can be treated as a separate SNAP household. This rule applies as long as others in the household have a very low income. By applying as a separate household, the elderly person (and his or her spouse) would likely receive a greater SNAP benefit.



Applying for SNAP **will not** affect your immigration status or make you a "public charge."

- **Application and Interview Options:**

Individuals who prefer to have someone else complete their SNAP application can select an authorized representative. The representative can complete the SNAP application and complete the interview on behalf of the applicant. The authorized representative can also use the SNAP benefits for the SNAP household.

- **Medical Expense Deduction:** The medical expense deduction allows individuals who are age 60 or older, or disabled, to subtract certain medical expenses from their income.

- **Shelter Expense Deduction:** The shelter expense deduction for households that contain a member who is age 60 or older, or disabled, is un-capped. For other households, the deduction cannot exceed \$535.

The Medical Expense Deduction:

AM I ELIGIBLE TO USE THE MEDICAL EXPENSE DEDUCTION?

You may use the medical expense deduction if:

- You are age 60 or older, or disabled; and
- You have monthly medical expenses greater than \$35 and no one reimburses you for those expenses

HOW IS THE MEDICAL EXPENSE DEDUCTION APPLIED?

- If your monthly medical expenses are \$35 or less, then you don't get to claim the deduction.
- If your monthly medical expenses exceed \$35, then you will receive a standard medical deduction of \$200.
- If your monthly medical expenses exceed \$235, then you can claim your actual medical costs.

WHAT KINDS OF MEDICAL EXPENSES CAN BE DEDUCTED?

Examples of expenses that can be deducted include:

- Medical and dental care
- Hospitalization or outpatient treatment, nursing care, and nursing home care
- Prescription drugs and over-the-counter medication approved by a licensed practitioner
- Health and hospitalization insurance policy premiums
- Costs of dentures, hearing aids, and prosthetics
- Costs of securing and maintaining a Seeing Eye or Hearing dog, including veterinarian bills and food for the animal
- Cost of eyeglasses
- Costs of transportation and lodging to obtain medical treatment or services
- Costs of maintaining an attendant, homemaker, home health aid, child care services or housekeeper
- Telephone fees for amplifiers and warning signals
- Cost of typewriter equipment for the hearing impaired

IV. How to Apply for SNAP Benefits

STEP 1: Start An Application

The first step in applying for SNAP benefits is to begin an application. You may fill out a paper application or apply online through Virginia Common Help.

- **Phone:** Call 1-855-635-4370. You can apply for SNAP over the phone and may not need to go to a DSS office.
- **Paper Application:** Paper applications are available through your local Department of Social Services (DSS) office. (see section VII to find your local DSS office). To obtain an application you may:
 - ✓ Visit a DSS office in person or have someone pick up an application for you
 - ✓ Call your local DSS office and ask them to mail an application to you
 - ✓ Go online to download and print the application—www.dss.virginia.gov/benefit/snap.cgi
- **Online Application:** Online applications can be found on the Virginia Common Help website—commonhelp.virginia.gov/access

★ **TIP:** Be sure to write down your User ID, security question answers, and password so you can access your account in the future. Keep this information in a safe place and only share it with people who need to be involved in your SNAP application.

STEP 2: Turn in Your Application

Once you have started an application, fill out the information to the best of your ability. Start collecting as much documentation as you can, such as proof of where you live and how much income you earn. This information is not required to start the application process, but gathering the information as soon as possible may help you avoid having to go to your local DSS office multiple times.

Submit your application to your local DSS office once you have completed as much as possible. Even if your application is incomplete, it will be accepted as long as it has your name, address, and signature filled in. Turning in a partially completed application will “start the clock,” making sure the DSS office starts working on your application, so you can get your benefits as soon as possible. If you are found to be eligible for SNAP, you will be paid benefits from the date you first turned in your application.



If you mail your SNAP application to the wrong DSS office, **the agency must mail the application** to the appropriate office on the same day.



PAPER APPLICATION

Paper applications should be turned in to your local DSS office. You may mail, fax, or drop off the application. You may also have someone drop the application off for you.



ONLINE APPLICATION

An online application will be submitted to DSS when you click the "submit" button. Try to fill in as much information as possible before clicking submit

STEP 3: Complete Your SNAP Interview

After submitting an application for SNAP, you will need to complete an interview. The interview may take place on the same day your application is filed or it may be scheduled for another day. In addition, the interview may be conducted by phone or in-person.

A caseworker will conduct your interview and he or she can help you fill out your application if it is not complete. The caseworker will ask you questions about information that you have provided or left off.

★ *TIP: If you can, make copies of everything you submit and try to keep everything handy because you may need the documents again. Keep a list of the people you talk with. Know how to reach your caseworker.*

STEP 4: Submit Other Information Your Caseworker Asks For

Your caseworker should tell you what other information you need to submit in order to complete your application. Submit requested documents as soon as possible. DSS cannot determine whether you are eligible until you submit all the information required.

Your application will not be processed until all of your information is received. If you wait too long, your case will be closed and you may have to start the application process all over again.

★ *TIP: If you are having trouble getting a necessary document, ask your caseworker for assistance. Your caseworker is required to help you obtain verification documents.*

STEP 5: Find Out if Your SNAP Application Was Approved

Once your application is complete, your local DSS office will send you a letter within 30 days (or 7 days if you qualify for "expedited service") to let you know if you qualify for benefits. If you qualify, the notice will contain information about your monthly benefit amount and when you will need to recertify.

Even if you do not qualify for benefits, you should receive a letter explaining why. If you do not receive a letter from DSS telling you whether or not you qualify, feel you were wrongly denied, or given the incorrect benefit amount, file an appeal in writing or by calling your local DSS office.. You can request your appeal within 90 days from the date DSS lets you know of its decision.

STEP 6: Keep Up With Program Requirements

Be sure to follow reporting requirements. SNAP recipients are required to tell their DSS office about certain changes, such as changes in income. You should receive a form telling you what changes you have to report when you apply for benefits. You may notify your local DSS office of changes by phone, in-person, by mail, or online.



Households in which all members are age 60 or older, or disabled, can receive a certification period of 24 months if there is no earned income.

Homeless households can be certified for up to 6 months.

STEP 7: Know When You Have to Re-Apply

Households receiving SNAP benefits are approved for at least 3 months and many are certified for up to 12 months. You will be told how long your certification period is when you first receive benefits.

Your local DSS office must let you know when your certification period is about to expire and when you should re-apply for benefits. Be sure to follow instructions that you receive from your local office to ensure a timely re-application. If you have any questions, contact your SNAP caseworker.

★ *Recertification involves an interview and providing verification documents. You will be given a date and time for your interview, but you can reschedule it if you need to. To complete the recertification process, you will need to submit documentation of any information that has changed since your application or last recertification.*

V. Know Your Rights

What are my rights?

WHEN APPLYING FOR SNAP, YOU HAVE THE RIGHT TO:

- Get an application on the same day that you request one
- Fill in only your name, address, and signature before turning in your application (you can finish it later)
- File your application the same day that you receive it, at any time during office hours
- Be screened for expedited benefits (provided within 7 days)
- Get help from someone who speaks your primary language
- Submit your application to any DSS office
- Receive a confidential interview that respects your household's privacy

What are my responsibilities?

WHEN YOU INTERACT WITH YOUR LOCAL DSS OFFICE, YOU ARE RESPONSIBLE FOR:

- Providing true and complete information; If you provide false information, you may lose your benefits or face other consequences
- Reporting changes to your caseworker, including changes in income or household composition
- Keeping your appointments with the DSS office

What is the role of my caseworker?

DURING YOUR SNAP INTERVIEW, YOUR CASEWORKER SHOULD:

- Tell you the SNAP program rules and explain them
- Ask you questions to complete your application
- Provide a list of examples of the documents or contacts that you can use to prove your income, expenses, household composition, and identity
- Ask you to show or collect the information on the list

★ *TIP: At your interview, be sure to ask questions about anything that you don't understand.*

VI. SNAP Application Checklist

What to bring to your SNAP interview

FOR YOUR LOCAL DSS OFFICE TO ACCEPT YOUR APPLICATION, YOU ONLY NEED TO FILL IN YOUR NAME, ADDRESS, AND SIGNATURE. YOU MAY PROVIDE THE REST OF THE DOCUMENTATION BELOW AT YOUR INTERVIEW.

- **Proof of Identity:** There are many ways you can prove your identity for your SNAP application. Acceptable forms of ID can include a driver's license, work or school ID, ID for health benefits or social services programs, a voter registration card, wage stubs, a Social Security card, a birth certificate, etc. If you do not have a document to prove your identity, you can bring a friend, neighbor, or family member who can verify your name and identity.
- **Proof of Residency:** You must establish that you live in the locality where you are applying for SNAP benefits. This proof can come from a driver's license, mail addressed to your current residence, a copy of your lease, a rent receipt, a mortgage payment, your landlord's contact information, etc. Alternatively, you can prove residency through a signed letter from a neighbor stating that you live at your current address.



You do not have to verify your residency when you cannot reasonably obtain proof.

Applicants who would benefit from this exception include: homeless households or households that have recently moved to a locality.

- **Social Security Number:** You do not need to show your social security card, but must provide the social security numbers of all household members who are applying for SNAP.
- **Proof of Income:** You must provide proof of all sources of income for all household members. This can include recent pay stubs, Social Security letters, VA benefits, child support payments, unemployment payments, and/or your employer's name and phone number.

- **Proof of Citizenship or Immigration Status:**

You must provide proof of your immigration status. You should bring the immigration and naturalization papers for yourself or whomever you are applying for. Acceptable forms of proof include the Resident Alien Card (green card), Arrival-Departure Record, and/or Employment Authorization Document. Your papers are not required if you are applying only for children who were born in the United States.

- **Proof of Medical Expenses:** If a member of your household is disabled or age 60 or older, bring proof of their medical or dental expenses. These include over-the-counter purchases, transportation expenses for medical appointments, and co-payments.

- **Proof of Assets:** You must declare the amount of resources that you have. Unless the declared amount is questionable or you fail to declare an amount, your local DSS office will not request verification.

- **Dependent Care Expenses:** You may claim the costs of caring for a dependent child, elderly, or disabled member of your household if those costs are necessary for household members to work, look for work, or pursue approved education or training that will lead to employment.

- **Housing Expenses:** You must declare your housing costs in order to receive a deduction for these expenses. You must also declare your heating or cooling costs to use the standard utility allowance or your telephone costs to use the telephone allowance. DSS will verify these expenses only if the information that you provide is questionable.

- **Proof of Child Support Payments:** If you are legally obligated to pay child support, both the amount you are required to pay and the amount you actually pay must be verified in order to allow a deduction.



Your DSS office will **not need to verify** your shelter expenses if you are homeless and qualify for the Homeless Shelter Allowance, unless your claim is questionable.

VII. Virginia DSS Offices

Accomack Department of Social Services

22554 Center Parkway
Accawmacke Office Park
P. O. Box 210
Accomack, VA 23301
(757) 787-1530
(757) 787-9303 *fax*

Albemarle County Department of Social Services

1600 Fifth St., Suite A
Charlottesville, VA 22902
(434) 972-4010
(434) 972-4080 *fax*

Alexandria Division of Human Services

2525 Mount Vernon Ave.
Alexandria, VA 22301
(703) 746-5700
(703) 746-5800
(Hotline: Report Child Abuse & Neglect)
(703) 746-5974 *fax*

Alleghany-Covington Department of Social Services

110 Rosedale Ave., Suite B
Covington, VA 24426-1244
(540) 965-1780
(540) 965-1787 *fax* SW
(540) 965-1772 *fax* EW

Amelia Department of Social Services

16360 Dunn Street, Suite 201
P.O. Box 136
Amelia, VA 23002
(804) 561-2681
(804) 561-6040 *fax*

Amherst Department of Social Services

224 Second St.
P. O. Box 414
Amherst, VA 24521-0414
(434) 946-9330
(434) 946-9319 *fax*

Appomattox Department of Social Services

318 Court St.
P. O. Box 549
Appomattox, VA 24522-0549
(434) 352-7125
(434) 352-0064 *fax*

Arlington County Department of Social Services

2100 Washington Blvd. - 1st Fl.
Arlington, VA 22204
(703) 228-1350
(703) 228-1122 *fax*

Bath County Department of Social Services

65 Courthouse Hill Road
P.O. Box 7
Warm Springs, VA 24484
(540) 839-7271
(540) 839-7278 *fax*

Bedford Department of Social Services

Burks-Scott Building
119 E. Main St.
PO Box 1187
Bedford, VA 24523-7750
(540) 586-7750
(540) 586-7785 *fax*

Bland County Department of Social Services

612 Main St.
P.O. Box 55
Bland County Court House, Suite 208
Bland, VA 24315
(276) 688-4111
(276) 688-1468 *fax*

Botetourt County Department of Social Services

220 Commons Parkway
P. O. Box 99
Daleville, VA 24083
(540) 591-5960
(540) 591-5969 *fax*

Bristol City Department of Social Services

621 Washington St.
Bristol, VA 24201-4644
(276) 645-7450
(276) 645-7475 *fax*

Brunswick County Department of Social Services

201 Sharp St., Suite 100
Lawrenceville, VA 23868
(434) 848-2142
(434) 848-2828 *fax*

**Buchanan County Department
of Social Services**

3174 Slate Creek Road
Grundy, VA 24614-7045
(276) 935-8106
(276) 935-5412 *fax*

**Buckingham County Department
of Social Services**

13360 West James Anderson Highway
Route 60
P. O. Box 170
Buckingham Court House, VA 23921-0170
(434) 969-4246
(434) 969-1449 *fax*

**Campbell County Department
of Social Services**

69 Kabler Lane
P.O. Box 860
Rustburg, VA 24588-0860
(434) 332-9585
(434) 332-9699 *fax*

Caroline Department of Social Services

17202 Richmond Turnpike
P.O. Box 430
Bowling Green, VA 22427
(804) 633-5071
(804) 633-5648 *fax*

**Carroll County Department
of Social Services**

Carroll Co. Governmental Complex
605-8 Pine St.
Hillsville, VA 24343
(276) 730-3130
(276) 730-3135 *fax*

Charles City Department of Social Services

10600 Courthouse Road
P.O. Box 98
Charles City, VA 23030-0098
(804) 652-1708
(804) 829-2430 *fax*

**Charlotte County Department
of Social Services**

400 Thomas Jefferson Hwy
PO Box 440
Charlotte Court House, VA 23923
(434) 542-5164
(434) 542-5692

**Charlottesville Department
of Social Services**

120 Seventh St., N.E.
P.O. Box 911
Charlottesville, VA 22902-0911
(434) 970-3400
(434) 970-3444 *fax*

Chesapeake Department of Social Services

100 Outlaw St.
P.O. Box 15098
Chesapeake, VA 23320
(757) 382-2000
(757) 543-1644 *fax*

**Chesterfield/Colonial Heights
Department of Social Services**

9501 Lucy Corr Circle
P.O. Box 430
Chesterfield, VA 23832-0430
(804) 748-1100
(804) 717-6294 *fax*

**Clarke County Department
of Social Services**

311 E. Main St.
Berryville, VA 22611
(540) 955-3700
(540) 955-3958 *fax*

**Craig County Department
of Social Services**

177 Court St.
P. O. Box 330
New Castle, VA 24127-0330
(540) 864-5117
(540) 864-6662 *fax*

Culpeper County Human Services

1835 Industry Drive
P.O. Box 1355
Culpeper, VA 22701
(540) 727-0372
(540) 727-7584 *fax*

**Cumberland County Department
of Social Services**

71 Community Center Drive
P. O. Box 33
Cumberland, VA 23040-9803
(804) 492-4915
(804) 492-9346 *fax*

Danville Division of Social Services

510 Patton St., Danville, VA 24543
P. O. Box 3300
Danville, VA 24541
(434) 799-6543
(434) 797-8818 *fax*

**Dickenson County Department
of Social Services**

Brush Creek Road
120 Clover Street
P.O. Box 417
Clintwood, VA 24228-0417
(276) 926-1661
(276) 926-1664
(276) 926-8144 *fax*

**Dinwiddie Department
of Social Services**

12318 Boydton Plank Road
P.O. Box 107
Dinwiddie, VA 23841
(804) 469-4524
(804) 469-4506 *fax*

Essex Department of Social Services

772 Richmond Beach Road
P.O. Box 1004
Tappahannock, VA 22560-1004
(804) 443-3561
(804) 443-8254 *fax*

**Fairfax County Department
of Family Services**

12011 Government Center Parkway
Suite 232
Fairfax, VA 22035
(703) 324-7500
(703) 222-9487 *fax*

**Fauquier County Department
of Social Services**

320 Hospital Drive, Suite 11
Warrenton, VA 20186-3037
(540) 422-8400
(540) 422-8449 *fax*

**Floyd County Department
of Social Services**

120 W. Oxford St.
P.O. Box 314
Floyd, VA 24091-2222
(540) 745-9316
(540) 745-9325 *fax*

**Fluvanna County Department
of Social Services**

8880 B James Madison Highway
P.O. Box 98
Fork Union, VA 23055
(434) 842-8221
(434) 842-2776 *fax*

**Franklin City Department
of Social Services**

306 N. Main St
PO Box 601
Franklin, VA 23851
(757) 562-8520
(757) 516-6683

**Franklin County Department
of Social Services**

11161 Virgil H. Goode Highway
Rocky Mount, VA 24151
(540) 483-9247
(540) 483-1933 *fax*

**Frederick County Department
of Social Services**

107 N. Kent St., 3rd Fl.
Winchester, VA 22601
(540) 665-5688
(540) 535-2146 *fax* (Services & Director)
(540) 665-5664 *fax* (Clerical & Eligibility)

**Fredericksburg Department
of Social Services**

608 Jackson Street
Suite 100
Fredericksburg, VA 22401
(540) 372-1032
(540) 372-1157 *fax*

**Galax City Department
of Social Services**

105 E. Center St
P.O. Box 166
Galax, VA 24333-0166
(276) 236-8111
(276) 236-9313 *fax*

**Giles County Department
of Social Services**

211 Main St., Suite 109
Narrows, VA 24124
(540) 626-7291
(540) 726-8253 *fax*

**Gloucester Department
of Social Services**

6641 Short Lane
P.O. Box 1390
Gloucester, VA 23061-0186
(804) 693-2671
(804) 693-5511 *fax*

Goochland Department of Social Services

1800 Sandy Hook Road, Suite 200
P.O. Box 34
Goochland, VA 23063-0034
(804) 556-5880
(804) 556-4718 *fax*

**Grayson County Department
of Social Services**

129 Davis St.
P.O. Box 434
Independence, VA 24348-0434
(276) 773-2452
(276) 773-2361 *fax*

**Greene County Department
of Social Services**

10009 Spotswood Trail
Stanardsville, VA 22973-0117
(434) 985-5246
(434) 985-5266 *fax*

**Greensville/Emporia Department
of Social Services**

1748 E. Atlantic St.
P.O. Box 1136
Emporia, VA 23847-1136
(434) 634-6576
(434) 634-4986 *fax*

**Halifax County Department
of Social Services**

1030 Cowford Road
P. O. Box 1189
Halifax, VA 24558-0666
(434) 476-6594
(434) 476-5258 *fax*

Hampton Department of Social Services

1320 LaSalle Ave.
Hampton, VA 23669
(757) 727-1800
(757) 727-1835 *fax*

**Hanover County Department
of Social Services**

12304 S. Washington Highway
Ashland, VA 23005
(804) 365-4100
(800) 770-0837 (Hanover residents only)
(804) 365-4110 *fax*

**Harrisonburg-Rockingham County
Department of Social Services**

110 N. Mason St.
P.O. Box 809
Harrisonburg, VA 22803
(540) 574-5100
(540) 574-5127 *fax*

**Henrico County Department
of Social Services**

8600 Dixon Powers Drive
P.O. Box 90775
Henrico, VA 23273
(804) 501-4001
(804) 501-4006 *fax*

**Henry-Martinsville Department
of Social Services**

20 Progress Drive
P.O. Drawer 4946
Martinsville, VA 24115
(276) 656-4300
(276) 656-4303 *fax*

**Highland County Department
of Social Services**

158 Courthouse Lane
Courthouse Annex
P.O. Box 247
Monterey, VA 24465-0247
(540) 468-2199
(540) 468-3099 *fax*

**Hopewell Department
of Social Services**

316 E. Cawson Street
Hopewell, VA 23860
(804) 541-2330
(804) 541-2347 *fax*

**Isle of Wight Department
of Social Services**

17100 Monument Circle, Suite A
Isle of Wight, VA 23397-0110
(757) 365-0880
(757) 365-0886 *fax*

**James City County Department
of Social Services**

5249 Old Towne Road
Williamsburg, VA 23188
(757) 259-3100
(757) 259-3188 *fax*

**King and Queen Department
of Social Services**

241 Allen Circle
P.O. Box 7
King and Queen Courthouse, VA 23085
(804) 769-5003
(804) 785-5977
(804) 785-5885 *fax*

**King George Department
of Social Services**

10069 Kings Highway
P.O. Box 130
King George, VA 22484-0130
(540) 775-3544
(540) 775-3098 *fax*

**King William Department
of Social Services**

172 Courthouse Lane
P.O. Box 187
King William, VA 23086-0187
(804) 769-4905
(804) 769-4979 *fax*

**Lancaster County Department
of Social Services**

9049 Mary Ball Road
P.O. Box 308
Lancaster, VA 22503
(804) 462-5141
(804) 462-0330 *fax*

**Lee County Department
of Social Services**

108 Hill St.
P.O. Box 348
Jonesville, VA 24264-0348
(276) 346-1010
(276) 346-2217 *fax*

**Loudoun County Department
of Family Services**

102 Heritage Way
Suite 103
PO Box 7400
Leesburg, VA 20177-7400
(703) 777-0353
(703) 771-5214 *fax*

**Louisa County Department
of Human Services**

103 McDonald St.
P.O. Box 425
Louisa, VA 23093-0425
(540) 967-1320
540-967-0593 *fax*

**Lunenburg County Department
of Social Services**

11387 Courthouse Road
Lunenburg, VA 23952
(434) 696-2134
(434) 696-2534 *fax*

**Lynchburg Department
of Human Services**

99 9th St.
P.O. Box 6798
Lynchburg, VA 24505
(434) 455-5850
(434) 847-1785 *fax*

**Madison County Department
of Social Services**

101 S. Main St.
P.O. Box 176
Madison, VA 22727-0176
(540) 948-5521
(540) 948-3762 *fax*

**Manassas City Department
of Family Services**

9324 West Street
Manassas, VA 20110
(703) 361-8277
(703) 361-6933 *fax*

**Manassas Park Department
of Social Services**

City Hall
1 Park Center Court
Manassas Park, VA 20111
(703) 335-8880
(703) 335-8899 *fax*

Mathews Department of Social Services

Route 611
536 Church Street
P.O. Box 925
Mathews, VA 23109-0925
(804) 725-7192
(804) 725-7086 *fax*

Mecklenburg County Department of Social Services

911 Madison St.
P.O. Box 400
Boydton, VA 23917
(434) 738-6138
(434) 738-6150 *fax*

Middlesex County Department of Social Services

2893 General Puller Highway
P.O. Box 216
Urbanna, VA 23175-0216
(804) 758-2348
(804) 758-2357 *fax*

Montgomery County Department of Social Services

210 S. Pepper St., Suite B
P.O. Box 789
Christiansburg, VA 24073
(540) 382-6990
(540) 382-6945 *fax*

Nelson County Department of Social Services

203 Front St.
P.O. Box 357
Lovingson, VA 22949
(434) 263-7160
(434) 263-8605 *fax*

New Kent Department of Social Services

7911 Courthouse Way
Suite 100
P.O. Box 229
New Kent, VA 23124
(804) 966-1853
(804) 966-9170 *fax*

Newport News Department of Human Services

Rouse Tower
6060 Jefferson Ave.
Newport News, VA 23605
(757) 926-6300
(757) 926-6118 *fax*

Norfolk Department of Human Services

Workforce Development Center
201 E. Little Creek Rd.
Norfolk, VA 23505
(757) 664-6000
(757) 664-3275 *fax*

Northampton County Department of Social Services

5265 The Hornes
P.O. Box 568
Eastville, VA 23347-0568
(757) 678-5153
(757) 678-0475 *fax*

Northumberland County Department of Social Services

6373 Northumberland Highway, Suite A
P.O. Box 399
Heathsville, VA 22473-0399
(804) 580-3477
(804) 580-5815 *fax*

Norton City Department of Social Services

644 Park Avenue NW
P.O. Box 378
Norton, VA 24273-0378
(276) 679-2701
(276) 679-0607 *fax*

Nottoway County Department of Social Services

288 W. Courthouse Road
P. O. Box 26
Nottoway, VA 23955-0026
(434) 645-8494
(434) 645-7643 *fax*

Orange County Department of Social Services

146 Madison Road, Suite 201
Orange, VA 22960
(540) 672-1155
(540) 672-9118 *fax*

**Page County Department
of Social Services**

215 W. Main St., Suite A
P.O. Box 47
Stanley, VA 22851
(540) 778-1053
(540) 778-1421 *fax*

**Patrick County Department
of Social Services**

106 Rucker St., Suite 128
Stuart, VA 24171
(276) 694-3328
(276) 694-8210 *fax*

**Petersburg Department
of Social Services**

400 Farmer St.
P.O. Box 2127
Petersburg, VA 23804
(804) 861-4720
(804) 861-0137 *fax*

**Pittsylvania County Department
of Social Services**

220 H. G. McGhee Drive
P.O. Box E
Chatham, VA 24531
(434) 432-7281
(434) 432-0923 *fax*

**Portsmouth Department
of Social Services**

1701 High St., Suite 101
Portsmouth, VA 23704
(757) 405-1800
(757) 465-2951 *fax*

**Powhatan County Department
of Social Services**

3908 Old Buckingham Road
Suite 2
Powhatan, VA 23139-0099
(804) 598-5630
(804) 598-5614 *fax*

**Prince Edward County Department
of Social Services**

111 South St.
P. O. Drawer 628
Farmville, VA 23901-0628
(434) 392-3113
(434) 392-8453 *fax*

**Prince George Department
of Social Services**

6450 Administration Drive, Building 12
P.O. Box 68
Prince George, VA 23875-0068
(804) 733-2650
(804) 733-2656 (Food Stamps)
(804) 733-2652 *fax*

**Prince William County Department
of Social Services**

7987 Ashton Ave., Suite 200
Manassas, VA 20109
(703) 792-7500
(703) 792-7363 *fax*

**Pulaski County Department
of Social Services**

53 Commerce Street
Pulaski, VA 24301-0110
(540) 980-7995
(540) 980-7993 *fax*

**Radford City Department
of Social Services**

928 W. Main St.
Radford, VA 24141
(540) 731-3663
(540) 731-5000 *fax*

**Rappahannock County Department
of Social Services**

354 Gay St.
P.O. Box 87
Washington, VA 22747-0087
(540) 675-3313
(540) 675-3315 *fax*

**Richmond City Department
of Social Services**

Marshall Plaza Building
900 E. Marshall St.
P.O. Box 10129
Richmond, VA 23240
(804) 646-7212
(804) 646-8609 *fax*

**Richmond County Department
of Social Services**

5579 Richmond Road
P.O. Box 35
Warsaw, VA 22572-0035
(804) 333-4088
(804) 333-0156 *fax*

**Roanoke City Department
of Social Services**

1510 Williamson Road, N.E.
Roanoke, VA 24012
(540) 853-2591
(540) 853-2027 *fax*

**Roanoke County Department
of Social Services**

220 E. Main St.
P. O. Box 1127
Salem, VA 24153-1127
(540) 387-6087
(540) 387-6210 *fax*

**Rockbridge-Buena Vista-Lexington
Area Social Services**

20 E. Preston St.
Lexington, VA 24450
(540) 463-7143
(540) 464-9110 *fax*

**Russell County Department
of Social Services**

79 Rogers St.
P.O. Box 1207
Lebanon, VA 24266-1207
(276) 889-3031
(276) 889-2662 *fax*

**Scott County Department
of Social Services**

190 Beech Street, Suite 101
Gate City, VA 24251-0637
(276) 386-3631
(276) 386-6031 *fax*

**Shenandoah County Department
of Social Services**

Shenandoah County Government Center
494 N. Main St., Suite 200
Woodstock, VA 22664
(540) 459-6226
(540) 459-6223 *fax*

**Shenandoah Valley Department of Social
Services (Staunton-Augusta Office)**

68 Dick Huff Lane
P.O. Box 7
Verona, VA 24482-0007
(540) 245-5800
(540) 245-5880 *fax*

**Shenandoah Valley Department of
Social Services (Waynesboro Office)**

1200 Shenandoah Ave.
Waynesboro, VA 22980
(540) 942-6646
(540) 942-6658 *fax*

**Smyth County Department
of Social Services**

121 Bagley Circle
Suite 200
Marion, VA 24354
(276)783-8148
(276)783-6327*fax*

**Southampton County Department
of Social Services**

26022 Administration Center Drive
P.O. Box 550
Courtland, VA 23837-0550
(757) 653-3080
(757) 653-0357 *fax*

Spotsylvania Department of Social Services

9019 Old Battlefield Blvd - 2nd Fl.
Spotsylvania, VA 22553
Mailing: P.O. Box 249
Spotsylvania, VA 22553
(540) 507-7898
(540) 507-7806 *fax*

**Stafford County Department
of Social Services**

Stafford County Government Center
1300 Courthouse Road
P.O. Box 7
Stafford, VA 22555-0007
(540) 658-8720
(540) 658-8798 *fax*

Suffolk Department of Social Services

135 Hall Avenue, Suite B
Suffolk, VA 23434
P.O. Box 1818
Suffolk, VA 23439-1818
(757) 514-7450
(757) 514-4869 *fax*

Surry Department of Social Services

45 School Street
P.O. Box 263
Surry, VA 23883-0263
(757) 294-5240
(757) 294-5248 *fax*

Sussex Department of Social Services

20103 Princeton Road
Stony Creek, VA 23882
(434) 246-1083
(434) 246-2504 *fax*

**Tazewell County Department
of Social Services**

253 Chamber Drive
P.O. Box 149
Tazewell, VA 24651
(276) 988-8500
(276) 988-2765 *fax*

**Virginia Beach Department
of Human Services**

3432 Virginia Beach Blvd.
Suite 342
Virginia Beach, VA 23452-4420
(757) 385-3200
(757) 385-3466 *fax*

**Warren County Department
of Social Services**

912 Warren Ave.
Front Royal, VA 22630-0506
(540) 635-3430
(540) 636-1934 *fax* (Administration)
(540) 635-8451 *fax* (Services)

**Washington County Department
of Social Services**

15068 Lee Highway, Suite 100
Bristol, VA 24202
(276) 645-5000
(276) 645-5055 *fax*

**Westmoreland Department
of Social Services**

18849 Kings Highway
P.O. Box 302
Montross, VA 22520-0302
(804) 493-9305
(804) 493-9309 *fax*

Williamsburg Human Services

401 Lafayette St.
Williamsburg, VA 23185
(757) 220-6161
(757) 220-6113 *fax*

Winchester Department of Social Services

24 Baker Street
Winchester, VA 22601
(540) 662-3807
(540) 662-3279 *fax*

Wise County Department of Social Services

5612 N. Bear Creed Rd
P.O. Box 888
Wise, VA 24293-0888
(276) 328-8056
(276) 328-8057
(276) 328-8632 *fax*

Wythe County Department of Social Services

290 S. Sixth Street
Suite 200
Wytheville, VA 24382
(276) 228-5493
(276) 228-0705 *fax*

York/Poquoson Social Services

301 Goodwin Neck Road
Yorktown, VA 23692-2112
(757) 890-3787
(757) 890-3934 *fax*



Virginia Hunger Solutions is an initiative to fight hunger and improve the nutrition, health, and well-being of children and families throughout the Commonwealth who struggle with poverty.

The project was launched on November 1, 2013 with funding from the Food Research and Action Center. Its mission is advanced through public education, advocacy, and outreach.

Learn more at

www.vahungersolutions.org